Dear Sir/Madam,

4TH ANNUAL LABOUR/TRADE UNION CONFERENCE 2017
Theme: Collective Bargaining As A Tool For Organisation's Growth And Development

Venue: Centre for Management Development (CMD), Management Village, Shangisha, Off Old Lagos - Ibadan Expressway Toll Gate, Lagos, Nigeria

Fee: Participants based outside Nigeria $500 or Participants based in Nigeria N69,500

Date: 21st - 24th August 2017.

SPECIAL INVITATION FOR NOMINATION OF PARTICIPANTS

Conflict is a natural part of our lives. Learning to handle it well will improve your relationships with other members, co-workers and the employer. This conference will Deepen your understanding of conflict, Strengthen your communication skills and Provide opportunities to practice responding to conflict.

Centre for Public Service Productivity and Development with other group of experts have decided to rub mind together with Unionists and Administrators in public sector on current development in COLLECTIVE BARGAINING.

We wish to invite your organization especially to the above conference and to solicit for your nomination of your staff to participate in the conference.

We do hope that you will use your good offices and cause this letter to be given wide circulation and also afford Participants from your organization opportunity to tap from the immense wealth of experience of the Facilitators we have assembled for the conference.

Thanks for your kind attention, as we look forward for your favourable consideration

Yours Faithfully,

For: Centre for Public Service Productivity Development

CHRIS EGBU CMC, MBA, FCA, FIMC
FOR: Director General

Website: www.centreforproductivity.org  E-mail: info@centreforproductivity.org
4th Annual Conference

Theme: Collective Bargaining as a Tool for Organisation's Growth and Development

Testimonial

4th Annual Conference

“My knowledge about the economic recession has improved tremendously vice-visa understanding of government constraints.”
COMRADE ADAMU ISA
SNR ASST. REGISTRAR
I. B. B. UNIVERSITY, KAPAI

“The conference provide insight on how best to bargain during the economic recession.”
COMRADE MOHAMMED USMAN DYADYA
SNR ACCOUNTANT
NIGERIA EXPORT PROCESSING ZONES AUTHORITY

“The Conference was informative, enlighten and relevant to the current trends in the work place & nation at large”
AUDU GRACE A. (MRS)
ADMIN OFFICER
CENTRE FOR MGT. DEV (CMD)

“The Conference has help me in handling and dealing with union members in the most effective manner”
BARR. RICHARD EKE OBIANU
SNR. MANAGER
NIGERIA EXPORT PROCESSING ZONES AUTHORITY

FEES:

Participants based outside Nigeria
$500 or
Participants based in Nigeria
N69,500

Date: 21st - 24th August, 2017
Venue:
Centre for Management Development (CMD),
Management Village,
Shangisha, Off Old Lagos - Ibadan Expressway Toll Gate, Lagos Nigeria
RATIONALE
Conflict is a natural part of our lives. Learning to handle it well will improve your relationships with other members, co-workers and the employer. This conference will:
· Deepen your understanding of conflict
· Strengthen your communication skills
· Provide opportunities to practice responding to conflict

What can your local union and Management do to get ready for bargaining? How do you choose a committee, prepare proposals and build membership support for bargaining? This conference will help you answer these questions and prepare your union for bargaining.
The participants will learn more about the bargaining process by role-playing and discussing bargaining strategies. Learn how to develop a bargaining plan, present a proposal to management, and build support from the membership during bargaining.

CONFERENCE PROFILE
2. Collective Bargaining: Bargaining Skills
3. Combating Workplace Bullying
4. Communications: Social Media
5. Conflict Resolution
6. Building Strong Local Unions
7. Introduction to Health and Safety
8. Retirement Planning

TARGET AUDIENCE
- Chairman, Chief Executives and Directors
- Trade Union Officials
- Industrial Relations Managers/Officers
- HR Managers / Personnel Officers
- Legal Advisers/ Officers
- Senior Staff of National Industrial Court (NIC) and
- Industrial Arbitration Panel (IAP)

- All union and management representatives of all labour-management consultation committees should participate in joint learning on labour-management consultation

FEES: Five Hundred Dollars ($500) for participants based outside Nigeria while Sixty Nine Thousand Five Hundred Naira only (N69,500) for participants based in Nigeria covering Lectures, Course Materials, Tea/Coffee and Break, Conference Bag, Certificate of participation and administration.

HOW TO REGISTER:
Send the list of nominees with the fee - made payable to Centre for Public Services Productivity and Development (GTBank Account Number 0010830883, Fund Transfer Sort Code 058152191), you can also pay at the venue.

Kindly send or text the list of your nominees to 08023194131, 07067847549, 07054191104, or e-mail to info@centreforproductivity.org

DATE:
21st - 24th August, 2017

VENUE:
Centre for Management Development (CMD), Management Village, Shangisha, Off Old Lagos - Ibadan Expressway Toll Gate, Lagos, Nigeria
The Centre for Public Service Productivity and Development (CPCPD) was incorporated in Nigeria on 11th December 2008 with Rc 30518 as a non-governmental, not-for-profit organization whose primary objective is the promotion of productivity in both private and public sector. Our Research has shown that there is a linkage between unproductive public sector, underemployment, unemployment, lack of capital and insecurity. Our centre believe that high standard of education means high standard of creativity and high standard of creativity means more jobs and more jobs means economic growth, productivity and prosperity. About 70% of our university courses lacks creativity and originality hence unemployment.

In order to broaden the knowledge and Productivity of Labour Union, we hereby organised the 4th Annual Labour/Trade Union Conference

**Conference Objective**

Conflict is a natural part of our lives. Learning to handle it well will improve your relationships with other members, co-workers and the employer. This conference will:

- Deepen your understanding of conflict
- Strengthen your communication skills
- Provide opportunities to practice responding to conflict

What can your local union and Management do to get ready for bargaining? How do you choose a committee, prepare proposals and build membership support for bargaining? This conference will help you answer these questions and prepare your union for bargaining. The participants will learn more about the bargaining process by role-playing and discussing bargaining strategies. Learn how to develop a bargaining plan, present a proposal to management, and build support from the membership during bargaining.

**Sub-Theme:**

2. Collective Bargaining: Bargaining Skills
3. Combating Workplace Bullying
4. Communications: Social Media
5. Conflict Resolution
6. Building Strong Local Unions
7. Introduction to Health and Safety
8. Retirement Planning
Submission Requirements
- All interested participants who wish to present papers at the conference are required to submit full paper;
- The papers are to be in standard MS word and should not be more than 7,000 words;
- The abstracts of the paper should be between 200-250 words;
- The submission should among other things include the title of the paper, key words which should not be more that 5 words, APA reference style (version 6) should be adopted; and
- The author(s) and contact person's (for papers that are jointly co-authored) mailing address, phone number and e-mail address should be clearly stated.

Important Dates
Call for full papers 24th April - 7th July, 2017
Notification of Acceptance 10th July, 2017
Acceptance letter 4 weeks after the date of submission

Conference Fees
The Conference Fees is $500 for participants based outside Nigeria or N69,500 for participants based in Nigeria
Early Bird registration before 4th of August, 2017 attracts 5% discount
Paper Presenters to pay only 50% of conference fees
Certificates of attendance shall be issued to all participants.

Payment for the Conference
Payment for the Conference should be made to Centre for Public Services Productivity and Development (GTBank Account Number 0010830883, Fund Transfer Sort Code 058152191), you can also pay at the venue.

CHRIS EGBU CMC, MBA, FCA, FIMC
For: Director General
105, Ikorodu Road, Fadeyi,
Lagos.
Tel: +234 0802-3194131, 0706-784-7549,
Website: www.centreforproductivity.org
E-mail: info@centreforproductivity.org
### NOMINATION FORM

**Conference Title:**

**Name of Organization:**

**Address:**

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<th>No.</th>
<th>NAME OF PARTICIPANTS</th>
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**Name of Nominating Official:**

**Position/Designation:**

**Phone No.:**

**Signature:**

**Date:**

**Method of Payment:**

Payment for Conference fee should be made into **Centre for Public Services Productivity and Development** (GTB Account Number 0010830883 or Fund Transfer Sort Code 058152191) participants are to come to the Conference venue with copy of Bank deposit slip for easy registration. Bank Draft or Cash payment would be accepted at the venue of the Conference.

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*Please return completed nomination form to:*

**Centre for Public Services Productivity and Development**

105, Ikorodu Road, Fadeyi Bus Stop, P.O.B. 16244, Ikeja, Lagos, Nigeria

Tel: +234 0802-3194131, 0706-784-7549, 0803-587-8800